

## UNOFFICIAL MINUTES FOR DECEMBER 12, 2013

The Regular Meeting of the Kiowa County Commissioners was called to order at 9:00 a.m. by Chairman Richard Scott on December 12, 2013. Scott opened the meeting with Prayer and Pledge of Allegiance. Those attending were:

Richard Scott, Commissioner  
William E. Koehler, Commissioner  
Donald Oswald, Commissioner  
Peggy Dunlap, Administrator

Minutes from the November 26, 2013 Regular meeting was presented. Oswald made the motion, seconded by Koehler, to approve the Minutes as presented. All Commissioners voted affirmative.

Chairman Scott asked for a motion to pay the bills and claims presented on the Voucher. Oswald made the motion, seconded by Koehler. All Commissioners voted affirmative.

The agenda was reviewed. There was one addition to the agenda - #7. - A request from CDOT to use a cut off for May Valley for a detour in order for them to replace the wooden culverts that goes across Hwy 96. Scott made the motion, seconded by Oswald, to approve the agenda as presented with the new addition. All Commissioners voted affirmative.

A revised McDonald Land Service lease was presented with a correction. It will be for \$358.53 rather than the original amount. The lease needs to be signed by everyone as well as the order of payment, and will have Krissy Ray notarize them. Oswald made the motion, Seconded by Scott to approve. All Commissioners voted affirmative.

Discussion was made regarding the LEPC Commission. Meetings will be held consecutively with the Health Coalition meeting which will be held sometime in February 2014. A form letter will be drafted and sent out to all the appropriate places to let them know when the meeting is.

Brownfield grant is to be in no later than January 22, 2014. Koehler and Dunlap will call Amy Johnson for help with this grant. There also will be a public input meeting letting the public know what will be going on and keeping them informed. Letters of support from organizations and surrounding businesses will be helpful as well. Work will continue on this project.

Gravel pit policy update: all Commissioners need to write down what they would like see on this policy. This issue will be further discussed at the next meeting on December 30, 2013.

A letter is to be sent to the Cheyenne County Commissioner's Administration in regards to their need for Kiowa County deputies and what details they know about the usage.

Fairground Community building contractor Tereso Valenzuela asked if he could store his extra cleaning supplies that he uses to clean the community building in the office that is on premises. The Commissioners gave their approval on the request.

There were many Road and Bridge discussions and a motion was made to hire on Jack Howard as the Foreman for District 2 effective December 22, 2013. Oswald made them motion, seconded by Scott. All Commissioners voted Affirmative. Advertisements will continue for open positions in each District for Equipment operators.

Donald Oswald moved to recess the Regular Meeting at 10:00 a.m. for the Public Meeting for SECED, Scott seconded the motion. All Commissioners voted affirmative.

Oswald Motioned to reconvene the Regular Meeting at 10:05 a.m., seconded by Koehler. All Commissioners voted affirmative.

Road and Bridge discussed the new hire that has yet to complete a pre-hire drug screen. Contact will be made and possibly rescind offer if deadlines cannot be met.

There was discussion regarding usage of the Transit Van and the needs of people in the community. Each of the Commissioners will write down what they would like to see in the Transit Van policy, the Commissions will also meet with Carla Gifford on this issue as well and get her input at the December 30, 2013 meeting. A policy will be in effect in January, 2014.

Jennifer Wells with the CSU Extension entered the meeting to discuss what the Extension opening should be advertised as. The Commissioners will discuss further and get in touch with Wells soon so that advertising can begin in January.

Undersheriff Sheridan requested permission to purchase 2 new vehicles for the Sheriff's office (4 door pickups); they will be retiring 2 of their vehicles once the department gets the new vehicles. This request is for 2014 Budget but can be ordered now so that they are in service the first half of the year. Oswald moved to approve the request seconded by Koehler. All Commissioners voted affirmative.

Discussion was made concerning the Fair Board and how many members are needed there. There will be 7 members on the fair board. There are 3 openings at this time but letters of interest should be arriving. We need to still encourage people to send in their requests.

NPS Carl Zimmerman attended the meeting to request assistance from the County for work inside the Sand Creek National Park. There was also discussion regarding the road going to the massacre site needing repair so it won't wash out in rain storms. They have also asked to borrow the sheep's foot to work on tumbleweed issue. The Commissioners stated that they would discuss further among themselves and get back to Zimmerman regarding the work inside the park.

Mike Schneider with the Sheriff's office stated that the DA wanted to give the Kiowa County Sheriff's office payment for helping them with a job recently. Oswald moved to approve and sign the form for reimbursement, seconded by Koehler. All Commissioners voted affirmative.

The Treasurer's report was reviewed.

The Clerk's report was reviewed and filed.

The Commissioner's reports were reviewed.

The TV tower is good they just need to tighten up the guide wires some. This work should be completed by the end of the year.

Time Off request forms were discussed. Oswald made the motion, seconded by Scott. All Commissioners voted Affirmative.

Discussion was made regarding the 2014 voting proxy for CCI but the Commissioners decided to not address at this time.

The 2014 Intergovernmental Agreement for Public Health for Kiowa County was presented for signature. Motion to sign was made by Oswald, seconded by Scott. All Commissioners voted affirmative. The 2014 Intergovernmental Agreement for Environmental Health was presented for signature as well. Koehler made a motion, seconded by Oswald to approve the IGA as presented. All Commissioners voted affirmative.

The Police Service agreement for 2014 with the Town of Eads is needed by January 10, 2014. Oswald made the motion to approve, seconded by Scott. All Commissioners voted affirmative.

Jeff Lane had talked to Commissioner Koehler regarding repair or elimination of the wooden culverts on Hwy 96 west and east of the "May Valley" road (County Rd 49). During this work they are asking to be able to use the cross roads as a detour route. The Commissioners want all information in writing, as well as dates and times. A motion was made by Scott, seconded by Oswald, to approve the usage of County roads for detour. All Commissioners voted affirmative.

Scott moved, Oswald seconded to call an Executive Session at 1:35 p.m. as permitted by CRS 24-6-402 (4) (f) for the purpose of personnel matters. All Commissioners voted affirmative.

The Commissioners came out of Executive Session at 2:05 P.M. and resumed the Regular Meeting. A Special Meeting will be called on December 13, 2013 at 1:00 p.m. to address County business.

Discussion was made regarding the letter sent by Jennifer Wells-CSU Extension about the transfer of Bruce Fickenscher to the Otero/Crowley position as of December 16, 2013. Koehler made a motion, seconded by Oswald to accept the transfer. All Commissioners voted affirmative.

The next Regular Meeting will be December 30, 2013.

With no further business, Scott made the motion, seconded by Koehler, to adjourn the meeting at 2:40 p.m. All Commissioners voted affirmative.