

## UNOFFICIAL MINUTES FOR DECEMBER 30, 2013

The Regular Meeting of the Kiowa County Commissioners was called to order at 9:05 a.m. by Chairman Richard Scott on December 30, 2013. Oswald opened the meeting with prayer and Pledge of Allegiance. Those attending were:

Richard Scott, Commissioner  
William E. Koehler, Commissioner  
Donald Oswald, Commissioner  
Debra C. Lening, County Clerk  
Peggy Dunlap, Administrator

The vouchers were reviewed. No vouchers were questioned. Scott made the motion, seconded by Koehler, to approve and sign the vouchers. All Commissioners voted affirmative.

Minutes from the December 12, 2013 Regular Meeting was presented. Koehler made the motion, seconded by Oswald, to approve the Minutes as presented. All Commissioners voted affirmative.

Minutes from the December 13, 2013 Special Meeting was presented. Oswald made the motion, seconded by Koehler, to approve the Minutes as presented. All Commissioners voted affirmative.

The agenda was reviewed. Item #12 – Road & Bridge Applications; and #13 – Financial Policy – were added to Old Business. Scott made the motion, seconded by Koehler, to approve the agenda with additions. All Commissioners voted affirmative.

Transit Van Director Carla Gifford met with the Commissioners regarding Transit policies. The revised policy was reviewed and discussed. Liability issues were discussed regarding riders that can not assist themselves with getting off and on the transit van. Gifford stated that many people would be eliminated from riding if this policy changes, even though she understands the liability to the County. The Commissioners will have the County Attorney advise them on this matter before making policy changes. The intent is not to eliminate anyone from the service of the transit van; it is just to eliminate the liability to the drivers and the County.

Mike Pollart with the State Land Board met with the Commissioners to stay in contact and keep the Commissioners updated.

LEPC (Local Emergency Planning Commission) updates were discussed. The Commissioners will invite potential representatives to a meeting in February.

Koehler made the motion, seconded by Oswald, to sign the purchase agreement with Wagner Equipment Company for the purchase of the used snow plow. All Commissioners voted affirmative.

Three letters of resignation from the County Fair Board were reviewed. One letter of interest was received for the Library Board. Appointments to boards will be done at the Reorganization Meeting in January.

Scott made the motion, seconded by Oswald, to recess the Regular Meeting at 10:30 a.m. for a Public Hearing for the Budget Notice. All Commissioners voted affirmative.

With no public in attendance and not comment received, Oswald made the motion, seconded by Koehler, to close the Public Hearing and resume the Regular Meeting at 10:40 a.m. All Commissioners voted affirmative.

The 2013 Supplemental and Appropriations were reviewed. Oswald made the motion, seconded by Koehler, to adopt and sign the Resolutions for Budgetary Transfers and Supplemental Appropriations, to wit:

### RESOLUTION FOR SUPPLEMENTAL BUDGET AND APPROPRIATION

(Pursuant to Section 29-1-109, C.R.S.)

A RESOLUTION APPROPRIATING ADDITIONAL SUMS OF MONEY TO DEFRAY EXPENSES IN EXCESS OF AMOUNTS BUDGETED FOR KIOWA COUNTY, COLORADO.

WHEREAS, the County has unforeseen expenditures in excess of its 2013 budget, and

WHEREAS, the County has unappropriated fund balances and sufficient cash to meet its expenses,

NOW THEREFORE, be it resolved by the County Commissioners of Kiowa County, Colorado;

Section 1. That the 2013 appropriation for the General Fund is hereby increased from \$1,879,602 to \$2,074,602 for the following purposes:

Transfer to Prairie Pines (corporation)	\$ 170,000
Sheriff – capital outlay	<u>25,000</u>
Total	<u>\$195,000</u>

ADOPTED, this 30th day of December, A.D., 2013.

BOARD OF COMMISSIONERS  
KIOWA COUNTY, COLORADO

\_\_\_\_\_  
Richard Scott, Chairman

\_\_\_\_\_  
Donald Oswald, Commissioner

\_\_\_\_\_  
William Koehler, Commissioner

ATTEST:

\_\_\_\_\_  
Debra Lening, Clerk to the Board

**RESOLUTION FOR SUPPLEMENTAL BUDGET AND APPROPRIATION**

(Pursuant to Section 29-1-109, C.R.S.)

A RESOLUTION APPROPRIATING ADDITIONAL SUMS OF MONEY TO DEFRAY EXPENSES IN EXCESS OF AMOUNTS BUDGETED FOR KIOWA COUNTY, COLORADO.

WHEREAS, the County has unforeseen operating expenditures in excess of its 2013 budget, and

WHEREAS, the County has unappropriated fund balances and sufficient cash to meet its expenses,

NOW THEREFORE, be it resolved by the County Commissioners of Kiowa County, Colorado;

Section 1. That the 2013 appropriation for the Hospital Fund is hereby increased from \$236,000 to \$311,000 for the following purpose:

Transfer to hospital district                      \$75,000

ADOPTED, this 30th day of December, A.D., 2013.

BOARD OF COMMISSIONERS  
KIOWA COUNTY, COLORADO

\_\_\_\_\_  
Richard Scott, Chairman

\_\_\_\_\_  
Donald Oswald, Commissioner

\_\_\_\_\_  
William Koehler, Commissioner

ATTEST:

\_\_\_\_\_  
Debra Lening, Clerk to the Board

**RESOLUTION FOR BUDGETARY TRANSFERS**

(Pursuant to Section 29-1-109. C.R.S.)

A RESOLUTION APPROPRIATING ADDITIONAL SUMS OF MONEY TO DEFRAY EXPENSES IN EXCESS OF AMOUNTS BUDGETED FOR KIOWA COUNTY, COLORADO.

WHEREAS, there is a need to transfer budgeted and appropriated moneys between spending departments within the County General Fund,

AND WHEREAS, the Fair, Fire Department, Transit Van, Transfers to other Funds, and Historic Preservation departments have monies available to transfer into other departments within the County General Fund.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF KIOWA COUNTY, COLORADO;

Section 1. That the following sums are hereby transferred between departments within the County General Fund:

From	To	Amount
Fair	Administration	\$ 6,500
Fire Department	Sheriff	13,500
Transfer to Other Funds	Sheriff	26,500
Transit Van	Emergency Management	5,000

Historic Preservation

Jail

8,000

Section 2. That the appropriation for the following departments is hereby increased as follows:

<u>Department</u>	<u>Original Amount</u>	<u>New Amount</u>	<u>Purpose</u>
Administration	\$403,402	\$409,902	Unanticipated retirement contributions
Sheriff	\$313,518	\$353,518	Unanticipated capital outlay
Emergency Management	\$ 35,071	\$ 40,071	Unanticipated training and siren expense
Jail	\$ 30,135	\$ 38,135	Unanticipated outside prisoner keep

ADOPTED, this 30<sup>th</sup> day of December, A.D., 2013

BOARD OF COMMISSIONERS  
KIOWA COUNTY, COLORADO

\_\_\_\_\_  
Richard Scott, Chairman

\_\_\_\_\_  
Donald Oswald, Commissioner

\_\_\_\_\_  
William Koehler, Commissioner

ATTEST: \_\_\_\_\_  
Debra Lening, Clerk to the Board

All Commissioners voted affirmative.

The revised gravel pit policy was reviewed and discussed.

The Emergency Manager position was discussed. No decisions will be made at this time.

Fire district updates were discussed. Commissioner Scott will draft a survey and the Commissioners will continue to work toward this.

A draft letter to the National Park Service regarding work inside the park was reviewed.

The landfill dumping fees were discussed regarding non-county residents or businesses. The maintenance job description was also discussed. The landfill operator needs a full medical release before returning to work.

The Commissioners recessed for lunch from 12:00 p.m. to 1:00 p.m.

DSS Director Dennis Pearson met with the Commissioners for DSS updates. Pearson presented Attorney Don Steerman's contract for legal services for 2014. Pearson also reported that the second allocation for Child Welfare for the year has been awarded but has not been received yet.

Road and Bridge applications were reviewed. The Commissioners will interview the applicants January 7<sup>th</sup>.

The Financial Policy was reviewed. Inventory was also discussed.

The Regular Meetings for January, 2014 will be January 14<sup>th</sup> and 30<sup>th</sup>.

The Regular Meetings for February, 2014 will be February 13<sup>th</sup> and 27<sup>th</sup>.

The Sheriff's report for December was signed and filed.

The Veterans report was reviewed.

Reports from SAGE and SECED were given.

There was one time-off request form to review. Oswald made the motion, seconded by Koehler, to approve one day of leave for Heather Smith. All Commissioners voted affirmative.

Koehler made the motion, seconded by Oswald, to approve and sign the Colorado Division of Homeland Security and Emergency Management 2014 EMPG-LEMS Annual Program Paper. All Commissioners voted affirmative.

Scott made the motion, seconded by Koehler, to sign the Memorandum of Agreement with KCEDF for 2014. All Commissioners voted affirmative.

Oswald made the motion, seconded by Koehler, to approve and sign the annual Memorandum of Understanding with Colorado Department of Human Services for the Childcare Program. All Commissioners voted affirmative.

Koehler made the motion, seconded by Oswald, to sign the Colorado Department of Human Services Certificate of Compliance for the 2014 County Merit System. All Commissioners voted affirmative.

Oswald made the motion, seconded by Koehler, to approve the DSS agreement to hire Don Steerman as legal council for the Kiowa County Department of Social Services for 2014. All Commissioners voted affirmative.

The next Regular Meeting will be January 14th, 2014. This will also be the Reorganization Meeting

With no further business, Koehler made the motion, seconded by Oswald, to adjourn the meeting at 1:50 p.m. All Commissioners voted affirmative.