

UNOFFICIAL MINUTES FOR JUNE 11, 2013

The Regular Meeting of the Kiowa County Commissioners was called to order at 9:00 a.m. by Chairman Richard Scott on June 11, 2013. Donald Oswald opened the meeting with prayer and Pledge of Allegiance. Those attending were:

Richard Scott, Commissioner
William E. Koehler, Commissioner
Donald Oswald, Commissioner
Debra C. Lening, County Clerk
Peggy Dunlap, Administrator

Minutes from the May 30, 2013 Regular Meeting was presented. Koehler made a motion, seconded by Oswald, to approve the Minutes as presented. All Commissioners voted affirmative.

The vouchers were reviewed. One voucher was questioned. Vouchers were approved and signed.

The agenda was reviewed. Scott added items #9 – Veterans' Memorial & 10 – Tire purchase to Old Business. Koehler made the motion, seconded by Oswald, to approve the agenda with additions. All Commissioners voted affirmative.

A subdivision recommendation came from the Planning and Zoning Board for Dustin and Kristina Uhland. Oswald made the motion, seconded by Koehler, to accept the subdivision recommendation for Dustin and Kristina Uhland. All Commissioners voted affirmative.

An estimate for the TV tower was received from Randy's Tower Service for guide wire repair and replacement. Oswald made the motion, seconded by Koehler, to approve Randy's Tower Service bid for stabilization of the TV tower and for R&B funds in the amount of \$2,500 to be transferred to the Library as budgeted to go toward this service. All Commissioners voted affirmative.

Pending applications for Property Tax Exemption was received from the State and was reviewed by the Commissioners regarding Prairie Pines Assisted Living and Praise Community Church, also known as Eads Assembly of God Church.

There were no updates from the EPA regarding the Eads Maine Street Hotel.

Expense reporting forms and procedures were discussed. The Commissioners would like to have log forms in all county vehicles. The transit bus uses a form that could be used for all county vehicles including the fire department. The Road & Bridge form was also reviewed. Getting receipts each time at the gas pump plus filling out the log will be necessary for audit purposes.

Maintenance Director Mike Crain met with the Commissioners to request temporary part-time help for the summer for the fairgrounds. He asked for 4-5 hours per day through the summer to get the fairgrounds in shape. The Commissioners will advertise for 2 weeks for a temporary part-time person for approximately 25 hours per week for July through September. A grounds keeper for the fairgrounds will be considered in the future.

"Connect for Health Colorado" updates were reviewed. The County is on schedule and training will begin as soon as someone is hired for this position.

A veterans' memorial idea was discussed. The Commissioners would ask for some examples to be submitted to get the ball rolling before any type of budget could be considered. This was tabled until later in the meeting as guests arrived to meet with the Commissioners.

Regional Planner Kris Stokke and Operations Manager for the Prowers County Public Health Jo Lynn Idler met with the Commissioners. Idler brought the agency's Regional EPR contract which includes Stokke's regional position effective July 1, 2013 through June 30, 2014. The contract is in the amount of \$94,000; \$80,000 is for contracting Stokke and \$14,000 is for Public Health expenses. Stokke also presented her workman's comp and liability insurance contracts for her position. Oswald made the motion, seconded by Koehler, to approve and sign the Colorado Department of Public Health and Environment contract. All Commissioners voted affirmative.

Oswald made the motion, seconded by Koehler, to sign the Southeast Regional Public Health Planner's Independent Contractor Agreement for Kris Stokke effective July 1, 2013 through June 30, 2014. All Commissioners voted affirmative.

Although the Director of Public Health is gone, all services from the Public Health Agency will remain the same as previously agreed upon.

Sharon Johnson met with the Commissioners to discuss items of interest, including the Historic Preservation Commission and SECED updates. Johnson stated that the budgeted line item for printing is over budget due to an insert that was published in the paper and could be further over due to the possibility of map fliers for the "Pedal the Plains" event in September. Johnson also reported that she attended the SECED meeting with CDOT regarding the Statewide Transportation Plan (SWP) Southeast TPR Meeting #1. The next meeting will be July 24th.

CCOERA Executive Director Jacob Kuiper met with the Commissioners and some of the elected officials to review the CCOERA retirement plan.

There was further discussion regarding the veterans' memorial. The Commissioners will advertise for ideas and possible location ideas for the memorial to be submitted to their office.

Sheriff Forrest Frazee and Emergency Management Director Nancy McCain met with the Commissioners. Koehler made the motion, seconded by Oswald, to go into Executive Session at 1:08 p.m. pursuant to and as permitted by CRS 24-6-402 (4)(f) for the purpose of personnel matters. All Commissioners voted affirmative.

The Commissioners came out of Executive Session at 2:10 p.m. and resumed the Regular meeting.

Terry Koehn with Wagner Equipment met with the Commissioners to discuss issues with one of the old graders that were traded for the new leased graders. The turbo went out on one of the graders and would not start when they got it back to Wagner Equipment. The machines are valued at the time of the inspection and are expected to be in operating condition when they are picked up. They made several calls to see what it would take to get this machine back into working condition and the quote was \$20,800. There are some options that can be done. Wagner can reduce the trade amount of the machine to reflect what it would cost to repair it and then continue on with the lease but it would change the monthly payment from \$804 to \$1,180. This would be the least costly option for the County. Oswald made the motion, seconded by Koehler, to sign the new contract with Wagner Equipment with the increase to the monthly payment based on the new value of the trade-in. All Commissioners voted affirmative.

There was discussion regarding tire purchases. The Commissioners would like to remind employees to follow the purchasing policy to buy local when possible.

The Treasurer's report was reviewed.

The Clerk's report was reviewed and filed.

The Commissioners report was reviewed.

Weisbrod Hospital Administrator Tristen Sheridan met with the Commissioners to discuss transportation issues at the hospital and to thank them for the use of one of the County's vans that the hospital borrowed for patient transportation when they didn't have a CDL driver for their over sized van. She said they would like to get rid of the van and replace it with a mini van. She was inquiring about the possibility of a donation or purchase option of the Public Health mini van. Sheridan stated that the transportation of particular residents having certain limitations and disabilities has become an issue for the hospital in recent months. She said their current transportation for those residents is no longer feasible or manageable because of the need to having CDL requirements for the driver of their large van. It would be beneficial for the hospital to have this mini van from the county. The Commissioners stated that the mini van was purchased with grant funds so they would have to see what "strings" might be attached to it. Therefore, no decisions can be made at this time. They will look into this further.

There was one "time-off" request form to review. The Commissioners approved the time-off request.

The quarterly CSBG Performance report, the financial status report, and the monthly CSBG reimbursement report were presented for signatures. Oswald made the motion, seconded by Koehler, to sign all three CSBG reports and reimbursement forms. All Commissioners voted affirmative.

The Commissioners discussed budgeting for a new copier in the Clerk's office for next years. The Clerk will have Gobin's draw up a contract for budget purposes by October to be delivered in January, 2014.

The next Regular Meeting will be held June 27, 2013.

With no further business, Scott made the motion, seconded by Koehler, to adjourn at 2:53 p.m. All Commissioners voted affirmative.